

How to read your dashboard

See what each figure on your dashboard means, where it comes from and what to do about it.

[Bookkeeping](#)[Onboarding](#)

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Your dashboard is the first screen you see when you sign in. It answers the questions most business owners ask every week: how much money is in the bank, how much profit the company has made, who owes you money, and how much tax to set aside. This guide explains each figure in plain words, so you know what it means and what to do about it.

MIGHTY

←

Dashboard

Bookkeeping

Sales

Expenses

Paying Yourself

Taxes

Post Box

Reports

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Support

Sam Lee
Singapore Ltd

How to read your dashboard

Bank balances
£57,552.00
162 transactions to approve across 2 banks
View transactions

Profit
Before tax After tax
£84,534.68
This financial year, before tax
View report

Invoices
£62,473.20
6 invoices outstanding
View unpaid invoices

Corporation tax
£18,651.77
This financial year
View corporation tax

Dividends available
£47,882.91
This financial year
View dividends

Expenses to reimburse
£422.40
Owed to you
View expense claims

VAT
£18,023.00
VAT owed
View VAT returns

Your key deadlines
To file with HMRC and Companies House
What these deadlines mean

Payroll
Month 6 is ready to file
Due in 11 days

VAT Return
VAT quarter ending 31/10/2026 due by 07/12/2026
Due in 80 days

Confirmation Statement
Due by 15/01/2027
Due in 120 days

Company Year End
Your company year end finishes on 31/01/2027
Finishes in 136 days

Self Assessment
David Smith's Self Assessment for 2025/2026 is due by 31/01/2027
Due in 136 days

Self Assessment
Sam Lee's Self Assessment for 2025/2026 is due by 31/01/2027
Due in 136 days

Company Accounts and Corporation Tax
Your year end is due for filing and payment by 01/10/2027
Due in 379 days

Onboarding tasks

Government Gateway ID is required

Government Gateway Password is required

Companies House Authentication Code is required

Corporation Tax UTR is required

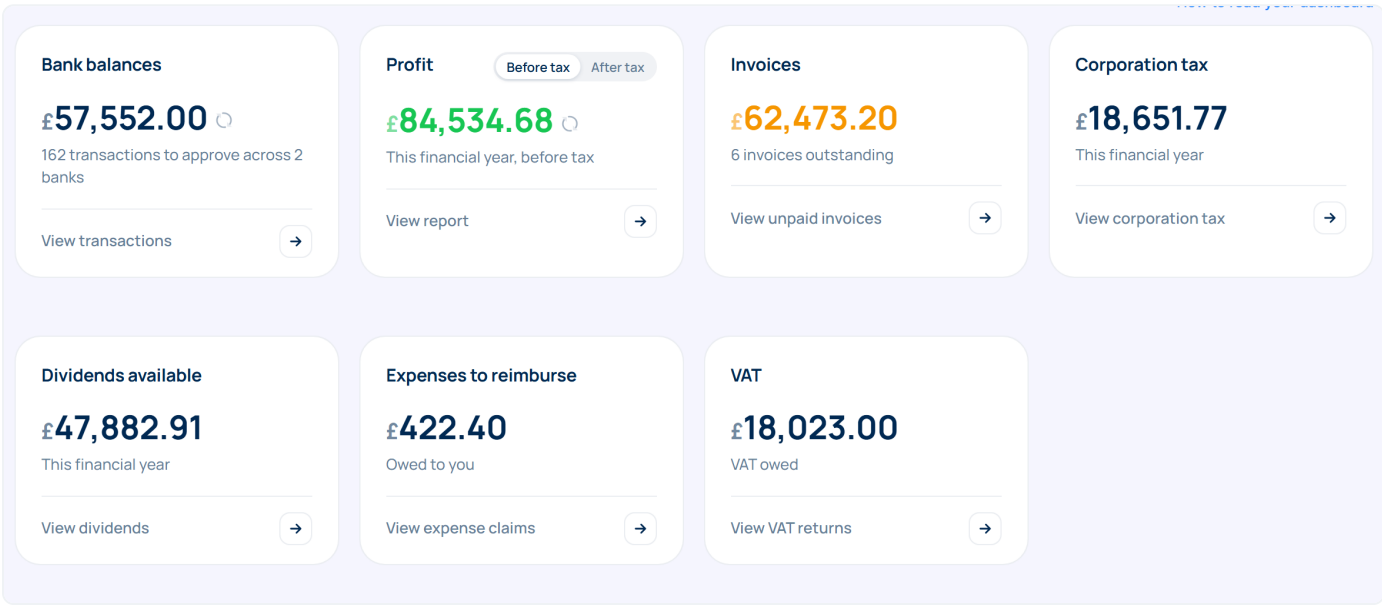
Employer PAYE Reference is required

Employer Accounts Office Reference is required

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What each tile tells you

Each box at the top of the dashboard is a tile. Every tile shows 1 figure, a short note under it, and a link at the bottom. Select anywhere on a tile to open the screen behind it.



Tile	What it shows	Where it takes you
Bank balance	The money in your business bank accounts, added together. If you have more than 1 account the tile is called Bank balances . The note under the figure tells you how many bank transactions are waiting for you to check and approve.	View transactions opens Bookkeeping, where you approve them.
Profit	What the company has earned this financial year (the 12 months your company's accounts cover) after taking away its costs. Green means a profit. Red means a loss.	View report opens your profit and loss report, which lists the income and costs behind the figure.
Invoices	The total your customers still owe you on invoices you have approved. The note shows how many invoices that is, and how many you have started but not finished. The figure turns amber when at least 1 invoice is past its due date.	View unpaid invoices opens your invoice list, showing only the unpaid ones.
Corporation tax	Our estimate of the corporation tax (the tax a limited company pays on its profit) for this financial year so far. You pay it after the year ends, so this is the amount to keep aside.	View corporation tax opens your accounting periods, which show how we worked it out.
Dividends available	The most the company can pay out as dividends (money a company pays its shareholders from profit it has already made, after tax). If more has been paid out than the company had, the tile is called Dividends Overdrawn and the figure is red.	View dividends opens your list of dividends.

Expenses to reimburse	Business costs you paid for with your own money that the company has not paid back to you yet. If the company has paid you back too much, the tile is called Expenses over reimbursed and the note says Owed to the company .	View expense claims opens your expense claims.
VAT	The VAT (the tax you add to your prices and pass on to HMRC, the UK tax authority) you owe so far. That is the VAT you have charged customers, minus the VAT you can claim back on your costs. If HMRC owes you, the note says VAT refund .	Your VAT returns. When we know the date your next return is due, the link shows it.
PAYE & NI	The income tax and National Insurance you have taken from wages through payroll and still need to pay to HMRC.	View payroll opens your payroll.

A figure of £0.00 is shown in grey, so the numbers that need your attention stand out.

Tiles you might not see

We only show tiles that apply to your company:

- **VAT** appears only if your company is registered for VAT.
- **PAYE & NI** appears only after you add your employer PAYE reference (the number HMRC gives a company when it starts paying wages).

Keeping the figures up to date

Mighty updates the dashboard for you. When you open it, we fetch new bank transactions if we have not checked your bank in the last 15 minutes. Once a day we also work out your profit, corporation tax and dividends again. While that happens, a tile shows **Refreshing** for a few seconds.

You can also do this yourself. The round arrow on the **Bank balance** tile fetches your latest bank transactions. The round arrow on the **Profit** tile works out Profit, Corporation tax and Dividends available again. Use it after you have approved a batch of transactions and want to see the effect.

Profit, corporation tax and dividends are only as accurate as your bookkeeping. If the Bank balance tile says you have transactions to approve, approve those first. Until then, those 3 figures are missing some of your income and costs.

Profit before or after tax

The **Profit** tile can show 2 figures. **Before tax** is your profit before corporation tax. **After tax** takes away the corporation tax estimate, so it shows what is left for the company to keep or pay out.

Neither is more correct. Use **Before tax** to see how the business is doing. Use **After tax** when you are thinking about what you can take out. Mighty remembers your choice for each company.

Your key deadlines

Under the tiles, **Your key deadlines** lists what you need to send or pay to HMRC and Companies House (the government register of UK companies), with the closest date first. We explain every deadline in [What your key deadlines mean](#).

Onboarding tasks and Ways to save tax

The card on the right changes as you get set up. While Mighty still needs details from you, it shows **Onboarding tasks**. Each row is 1 missing detail, such as a tax reference we need before we can send anything to HMRC for you. Select a row to add it.

When every task is done, the card changes to **Ways to save tax**. It shows ideas that fit your company. Select **Read more** on any idea to see how it works.

Your dashboard on a phone

On a phone you see the same figures and deadlines in a layout made for a small screen. There are 2 extra buttons at the top:

- **Snap a receipt** opens your camera. The photo goes to your Post Box, ready to turn into an expense. See [How to send receipts and bills to your Post Box](#).
- **Journey Tracker** records a business trip using your phone's location. See [How to track a journey with your phone](#).

To switch between profit before and after tax on a phone, select the 3 dots at the top right of the screen.



Journey Tracker

Record a trip with GPS



Snap a receipt

Photo goes to your Postbox

Bank balances



£ **57,552.00**

162 to approve

Profit



£ **84,534.68**

This financial year, before tax

Invoices

£ **62,473.20**

6 invoices outstanding

Corporation tax

£ **18,651.77**

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Dividends available

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This financial year

Expenses to reimburse

£ **422.40**

Owed to you

VAT

£ **18,023.00**

VAT owed

How to read your dashboard

Common questions

Why is my bank balance different from my banking app?

Your key deadlines

For a bank account connected to Mighty, we show the balance from the last time we checked your bank. Select the round arrow on the tile to check again. Payments your bank still shows as pending can also cause a small difference for a day or two.

For a bank account that is not connected, we can't see your bank. We work the balance out from the transactions you have added to Mighty, so it is only right when those are up to date.

What these deadlines mean

Why does my Dividends tile say Overdrawn?

Due in 11 days

It means the company has paid out more in dividends than the profit it had available. This needs sorting out, because a company is not allowed to pay dividends it cannot cover. Check first that your bookkeeping is up to date, because missing income can cause this. If the tile still says **Dividends Overdrawn**, speak to your accountant.

If the tile shows £0.00 with the note **Reserves negative (accumulated losses)**, that is different. It means the company has made losses overall, so there is nothing to pay out yet. To plan what you can take, see [How to plan how much dividend to take](#).

VAT Return

VAT quarter ending 31/10/2026 due by 07/12/2026

Due in 80 days

Confirmation Statement

Why is my Invoices figure amber?

Due in 120 days

At least 1 of your invoices is past its due date. Select the tile to see which ones. It is fine to send an invoice again as a reminder.

Company Year End

The corporation tax figure looks too high or too low. Is it wrong?

Finishes in 136 days

It is an estimate based on your bookkeeping so far this year. It goes up and down as you approve transactions. It is most useful once your bookkeeping is up to date, so approve any waiting bank transactions themselves on the round arrow on the **Profit** tile.

Self Assessment

David Smith's Self Assessment for 2025/2026 is due by 31/01/2027

Due in 136 days

Self Assessment

Sam Lee's Self Assessment for 2025/2026 is due by 31/01/2027

Due in 136 days

Company Accounts and Corporation Tax

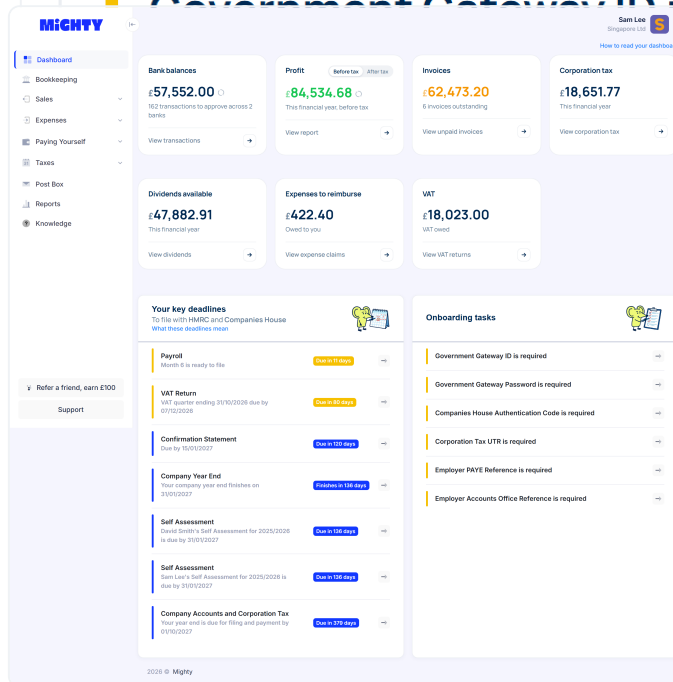
Your year end is due for filing and payment by 01/10/2027

Due in 379 days

How to do it in Mighty

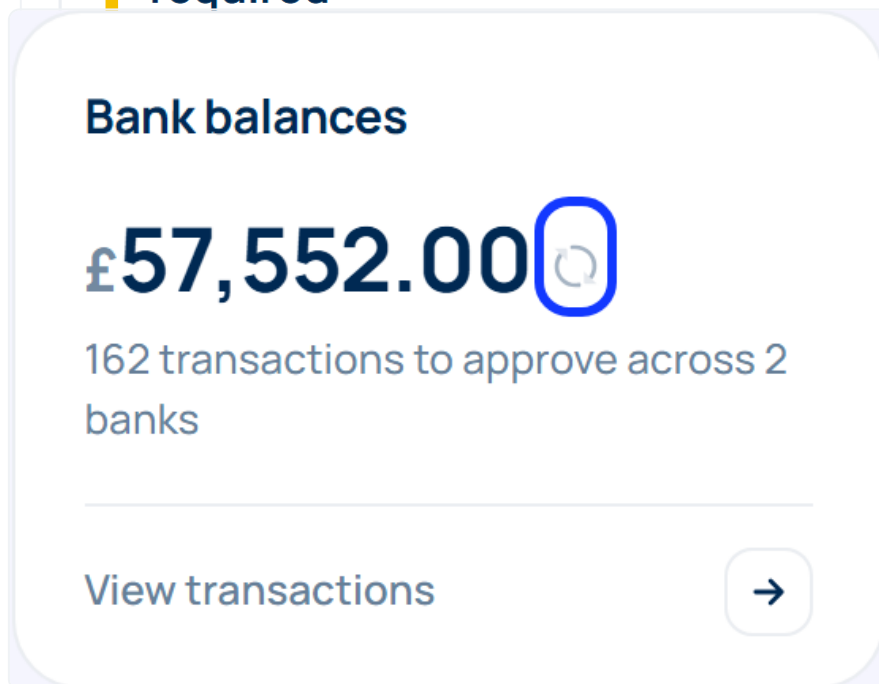
1 Open the Dashboard

Select Dashboard at the top of the menu. It is also the first screen you see when you sign in.



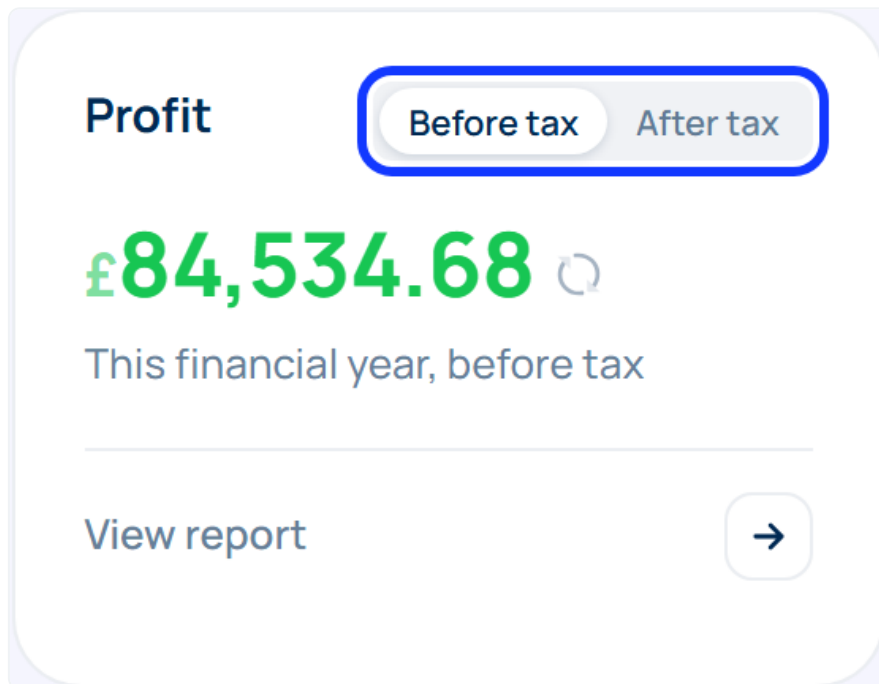
2 Refresh your bank balance

Select the number, then click on the Bank balance refresh icon. The app shows Refreshing while Mighty fetches your latest transactions, then shows the new balance.



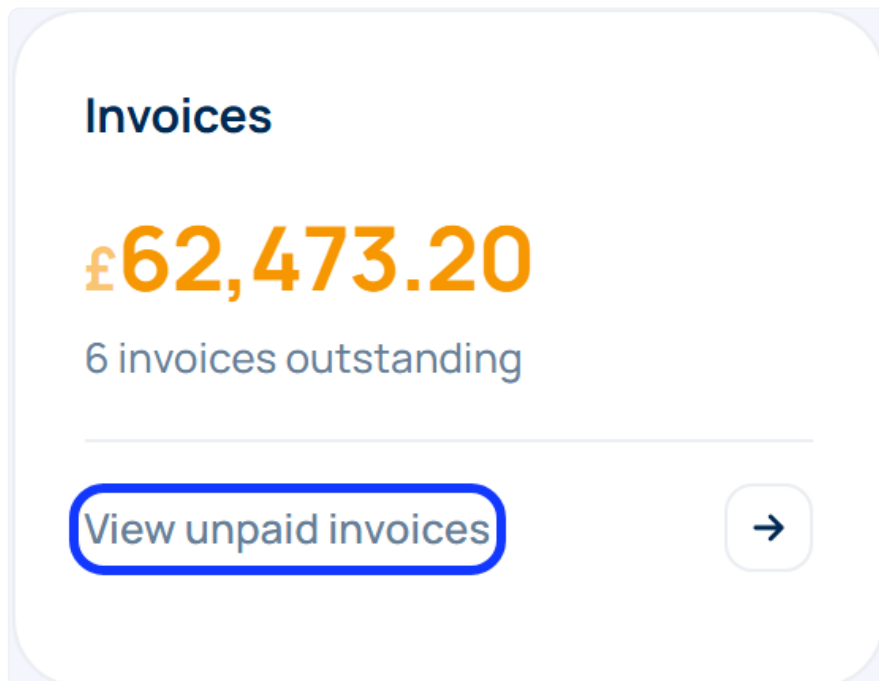
3 Choose Before tax or After tax

On the Profit tile, select Before tax or After tax. The figure changes straight away, and Mighty remembers your choice for this company.



4 Select a tile to see the detail

Select anywhere on a tile to open the screen behind it. For example, View unpaid invoices opens your invoice list showing only the invoices that still need paying.



5 Finish your onboarding tasks

If you see Onboarding tasks, select the arrow on a row to add the missing detail. When every task is done, the card changes to Ways to save tax.

Onboarding tasks

Government Gateway ID is required

→

Government Gateway Password is required

→

Companies House Authentication Code is required

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Corporation Tax UTR is required

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Employer PAYE Reference is required

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Employer Accounts Office Reference is required

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Read this guide online (always the latest version): <https://app.mightyaccounting.com/Knowledge/article/understanding-your-dashboard>